

JESSICA KHOURY

Author of Middle Grade & YA Fiction

2025-2026 SCHOOL VISIT POLICIES & FEES

IN-PERSON VISIT RATES

If LOCAL (within 2-hr drive of Greenville, SC):

\$500 per presentation, no travel expenses

If NON-LOCAL (further than 2-hour drive):

\$500 per presentation plus travel expenses

*MAXIMUM of 3 presentations per day! No minimum or limit on assembly size.

Ms. Khoury's in-person presentations are generally an hour long. These include Q&A time, and book signing time may be added on at no additional cost, up to 30 minutes. Longer signing times, additional presentation time, etc., may incur additional charge of a full hour presentation. The presentation includes the use of audio-visual aids and **a screen with sound and mic** must be provided, and a USB port or internet connection.

***A teacher or other staff member must be present in the room throughout the duration of the presentation.**

Travel Arrangements for NON-LOCAL visits:

If the school is located **more than 2 driving hours** from Greenville, SC, a hotel for the night prior to the scheduled visits may need to be provided by the school. Mileage expenses, if incurred, must also be covered by the school. If located more than 5 hours away, round-trip airfare and ground transportation must be provided. (Hotels must not have outside-facing doors and both hotels and flights should be approved by Jessica before booking.) If Jessica is at the school all day, lunch must be provided by the school along with a minimum 30-min break to eat.

Travel Expenses

Travel expenses must be provided to cover either the cost of mileage (if within reasonable driving distance) or the cost of airfare (round-trip from Greenville-Spartanburg International Airport) and hotel stay, with Uber or other transportation made available from the airport to the hotel and school. Bookings may be made either by the school (requiring Ms. Khoury's approval on hotel & flight reservations) or by Ms. Khoury, with receipts sent to the school for full and immediate reimbursement.

Cancellation Policy

If Ms. Khoury needs to cancel a school visit, she will not charge the school (except for a virtual visit fee if that is arranged in lieu of a personal visit) nor will she be in any way liable to the school for cancellation costs, including any travel bookings that may have been arranged.

VIRTUAL VISITS

\$250/hr

Maximum 3 per day

Virtual visits include Q&A, discussion, and can be flexible to the class's needs. You may use any online meeting platform, but please arrange for an A/V check about 15 minutes prior to the visit. No class size max.

BOOK POLICY

Ms. Khoury requests that all students be given equal opportunity to read one or more of her books *prior* to the school visit, as this results in the most enriching experience for the students. **Book sales** can be arranged in partnership with the school's local bookstore or with Ms. Khoury's publishers, and books can be available at the

visit and/or by pre-order forms. Contact her for more info about making sales available; however, sales are not a requirement for her to visit. She will gladly sign copies for students.

In the event of extenuating circumstances, special requests, or other unforeseen events, Jessica reserves the right to charge a different amount than stated above, with prior discussion and approval by the school.

TITLE 1 and other schools with unique financial circumstances MAY inquire about reduced rates. Jessica cannot always make special arrangements but will do her best to accommodate all needs.

If you have further questions, contact Jessica directly at authorjesskhoury@gmail.com.